



APPLICATION FORM FOR FUNDING INDIVIDUAL ARTS PROJECTS:
1st April 2016 to 31st March 2017

NB : If you are an arts organisation, do not use this application form, use the appropriate one for organisations.

Annual Funding Closing Date: 29 April 2016 Outcomes Available: 31 August 2016

1. Name of the proposed project (if applicable):

2. APPLICANT'S PERSONAL DETAILS

Name & Surname : _____

District : _____ Town: _____

Physical Address : _____
: _____

Postal Address : _____

Postal Code : _____

Tel/Cell : _____ Fax: _____

E-mail : _____

Race: _____ Gender: _____ Age: _____

ID No.														
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3. Profile of the applicant

3.1 Qualifications and/or experience of the applicant (if any) Note: Qualifications of the applicant do not influence the funding process. This is for statistics to help ECPACC understand the trends in the Cultural Industry.

3.2 List major artistic achievements in Arts and Culture over the past two years:

3.3 Are you part of an organisation that is involved in Arts and Culture? Yes [] No []

If "Yes" provide the name of that organisation :

3.4 Who will benefit from your project other than you? State how.

4. Project Details

4.1 Artform you are applying for: Mark with an X the appropriate block and not more than **one**:

Craft	Dance	Drama	Festival	Film	Literature	Multi Discipline	Music	Visual Arts

4.2 Detailed description of the project applied for :

If you are applying to conduct a workshop/training note the following:

- Submit a list and details of the people you will workshop (not less than five and not more than ten).
- Submit the summary of the content of the workshop with complete outcomes and assessment methods.
- Submit the resume or curriculum vitae of the facilitator.
- Submit a detail outline of the follow-up mentoring to the workshop.

4.3 Start date of project : _____ End date of project : _____

4.4 Date of the proposed event (if applicable): _____

4.5 Statistics of beneficiaries of the project

Disabled	Youth		Women	Rural	Urban	Race
	Males	Females				

NB. Section 4.5 has no bearing on the content of the application nor outcomes of the Council. It only assists ECPACC with demographical research and information.

5. Give a detailed programme of action or timetable of your project activities. This section should agree with section 6.1 which is your project budget breakdown.

Activity	Starting Date	Ending Date

NB. The following are examples of activities for art projects, select what is appropriate and/or applicable for your project.

Theatre	Dance	Music	Literature
<ul style="list-style-type: none"> * Development * Auditions * Rehearsals * Dress Rehearsals * Media & Publicity * Performances etc. 	<ul style="list-style-type: none"> * Development * Auditions * Rehearsals * Dress Rehearsals * Media & Publicity * Performances, etc. 	<ul style="list-style-type: none"> * Development * Rehearsals * Media & Publicity * Performances 	<ul style="list-style-type: none"> * Research * Writing Process * Consultation: [Editors & Proofing] * Typesetting & Design * Publishing

Craft	Visual Arts	Filming	Festival
<ul style="list-style-type: none"> * Design & Development * Production * Media & Publicity * Exhibitions, Vending or Selling to Public 	<ul style="list-style-type: none"> * Design & Development * Production * Media & Publicity * Exhibitions, Vending or Selling to Public 	<ul style="list-style-type: none"> * Script Development * Pre-Production * Pitching * Production * Post Production 	<ul style="list-style-type: none"> * Development & Branding * Securing artists & other necessities like accommodation and hiring of PA system, etc.

6.3 Banking Details Of The Applicant

Name of the Account : _____
Bank : _____
Branch Name : _____
Account Number : _____

7. References

Provide the names of two people who know both you and your project who can be contacted by ECPACC. [Do not provide names of your relatives or friends or people involved in your project.]

1. Name : _____
Address : _____
Tel/Cell : _____ Fax. : _____

Role In Arts or Community: _____

2. Name : _____
Address : _____
Tel/Cell : _____ Fax. : _____

Role In Arts or Community : _____

***Attach the letters of reference from the two referees mentioned here above.**

8. Declaration

All the information given above is genuine and true to the best of my knowledge. I also understand that if any of the information given above is found not to be true, this application will be disqualified.

Full name/s of the person completing this application form:

_____ Designation in the project: _____

Submit your certified copy of South African ID document, certification stamp should not be more than three months old.

Signature: _____ Place _____ Date _____

Witness:

Full Names _____ Signature _____ Date _____

9. PROCEDURE FOR THE SUBMISSION OF APPLICATION FORMS:

1. Post or courier or hand delivers your complete application form to ECPACC Office in East London. Faxed or e-mailed application form will not be accepted. The address is provided here below.
2. An ECPACC representative and a Department of Arts and Culture District Office official will arrange for the pre-assessment of your project in your district.
3. The ECPACC Full Council, upon receipt of a recommendation from the ECPACC representative and a Department of Arts and Culture District Office official will take a decision on your application.
4. Preference for funding will be given to artistic programs such as performance fees, venue hire, transport hire, costumes, art enhancing material, marketing and publicity and artistic grant.
5. In line with the strategic priorities of government, projects co-ordinated by persons with disabilities, youth, women and rural communities will receive priority.
6. Projects must be housed at the address indicated on the application form where all official visits will be conducted.
7. Churches, political parties, businesses, schools, salaries and ongoing project running costs are not funded by ECPACC.
8. Acceptance to a Festival is no guarantee for funding from ECPACC. The Application form should be accompanied by proof of acceptance and/or registration letter from the Festival.
9. Incomplete forms will be automatically rejected, it is imperative that you submit quotations for all budgeted items with your application form.
10. Your application form must reach us by the closing date as late applications will not be considered.
Organisation and individuals can only be funded once per year. Projects not approved for funding may submit a new application form for the next funding session which will be tabled in the next funding cycle (following year).

10. Send your applications to:

Arts Development Manager
ECPACC
16 Elton Street PO Box 18372
Southernwood or Quigney
East London East London
5200 5211

Contacts

Tel. 043 - 743 6187
Fax. 043 - 742 0109
Website www.ecpacc.co.za

CHECKLIST FOR DOCUMENTS / INFORMATION REQUIRED:

No.	Documents / Information required	Yes / No
1	Completed ECPACC application form	
2	Drama Production: Script attached	
3	Workshop: Relevant documentation as per requirement attached	
4	Book publishing: First three chapters of your book or first ten poems for poetry writing attached	
5	Quotations attached	
6	Certified copy of the applicant's SA ID or Passport attached	
7	Festival application: Proof of registration with the festival attached	